



Southeast Fountain
School Corporation

OPT OUT FORM

For Student Photographs & Directory Information

2019-2020

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires Southeast Fountain School Corporation, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Southeast Fountain Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow Southeast Fountain Schools to include this type of information from your child's education records in certain school publications. Examples include: A playbill showing your student's role in a drama presentation; the annual yearbook; honor roll or other recognition lists; pictures used in newspaper publications, the school website, and/or educational social media.

Directory information can be made public without the consent of parents. However, if you do not wish photos or directory information released about your student, return the completed form below to your child's school office.

I acknowledge that by completing the form below, my student may be asked to not be included in group photos that may be used in newspapers, the school website, or social media. I request the withholding of the following personally-identifiable information identified as Directory Information under FERPA. **CHECK THE INDIVIDUAL BOXES BELOW TO SELECTIVELY OPT OUT OF INFORMATION SHARING.**

- Name
- Photograph
- Date of birth
- Place of birth
- Permanent or home address
- Email address
- Dates of attendance
- Most recent institution or school attended
- Weight / height
- Grade level / class standing (e.g. 1st grade, freshman, sophomore)
- Participation in officially recognized activities and sports
- Degree(s) received
- Post high school career plans
- Awards and honors received

Student Name: _____

Grade: _____

Guardian Name: _____

Date: _____

Guardian Signature: _____