

INDIANA STATE ELK'S VOCATIONAL GRANTS

GENERAL INSTRUCTIONS

WHO MAY APPLY

1. Graduating Senior High School Students

All applicants must be citizens of the United States of America on the date the application is filed. Applications must be filed with the Elks Lodge having jurisdiction in the area of the student's legal residence. Definition of an Eligible Program shall be comparable to that contained in the federal vocational legislation. It is defined as a two year or less vocational/technical program, culminating in an Associate Degree, Diploma, or Certificate, but less than a Baccalaureate Program (Bachelor's Degree). Do not apply if you are planning to pursue an Associate Degree course which is a stepping stone to a 4-year Bachelor's profession.

Vocational Grants Expire 17 months from date of Awards end on October 1 of year following notification unless applied as described below and are subject to cancellation or withdrawal if student's conduct is proven contrary to the principles of law and order and morality supported by Order of Elks. Enrollment must be verified by the college/training school officials, at which time a check in the amount of the award will be forwarded to the school to establish a credit for the student.

BROCHURE PREPARATION AND REQUIREMENTS

1. Applications must be the original or photocopy of the Indiana State Elks Association application which has been dated and signed by the applicant and Lodge official. Typewritten applications are preferred over hand written submissions, and must be signed in all instances. Applications and all supporting documents must be in English.

2. Exhibits: Should be neat and concise and in chronological order. Letters of endorsement, etc. should be removed from envelopes and bound flat (allowing sufficient margin on left border for readability).

3. Order of Exhibits

a. Completed Application

b. Statement by the applicant must not exceed 200 words, summarizing activities, accomplishments, needs and objectives, which the applicant thinks qualifies he or she for the grant.

c. Any additional letters from parents, educators, or community references should not exceed 150 words each.

All letters must be original, on one side on a single sheet of 8 1/2 x 11" paper, and must be signed by the author.

d. High School transcript

e. Any other information which you feel will help judging, your worthiness

f. All applications must be properly bound (stapled) on left side and enclosed in a standard binder or cover. Elaborate folders should not be used. Clear plastic and bulky hard binders are undesirable.

IMPORTANT: Be sure your application is in the hand of the sponsoring Elks Lodge Chairman prior to the deadline date of **February 2, 2020.**

After completing this application make photocopy for your own records

DO NOT SEND PERSONAL ORIGINAL DOCUMENTS

Personal portraits are not desired

APPLICATIONS BECOME THE PROPERTY OF THE INDIANA STATE ASSOCIATION

VOCATIONAL GRANT APPLICATION FORM

LIMITED TO A TWO (2) YEAR ASSOCIATES DEGREE OR LESS

Important: Before preparing this application it is recommended that the procedures outlined on the back page be carefully studied and completely executed.

Name: _____ Social Security#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____ Phone#: _____

Date of Birth: ____/____/____ Place of Birth: _____ Age: _____ Sex: _____

Citizenship: American (Y / N), If not an American Citizen, give place and date of Naturalization

City: _____ State: _____ Date: _____

Name of High School Attending: _____

School Address: _____

Year Graduating: _____

Grade Point (GPA): _____

I certify that the statements contained in this application are true.

Date: _____ Signature of Student: _____

MUST HAVE ENDORSEMENT OF THE SPONSORING ELKS LODGE TO BE ACCEPTED FOR JUDGING

The Vocational Chairman, Exalted Ruler, or Secretary of the Elks Lodge in the jurisdiction in which the applicant is a resident, must sign the Lodge endorsement, certifying that he has reviewed the application and verifies the accuracy of the statements. Application should not be endorsed if it does not essentially conform to the requirements outlined in the application of required facts.

This application, with attached exhibits, has been received, the statement verified, and is in conformity with rules and regulations as set forth by the Indiana State Elks Association.

Date: _____ Lodge Name: _____

Signed: _____ Title: _____
Lodge Vocational Chairman/Exalted Ruler/Secretary

Two Year College or Vocational School planning to attend:

Address: _____

Date Course Begins: _____ Date Course Ends: _____

Vocational Goal (Give name of course study): _____

At Completion I will receive a: Associates Degree _____ Diploma _____ Certificate _____

Employment Record

Type of Work	Employer	Date of Employment	Hrs Week
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Honors & Awards

Community Service

Use additional sheets if necessary

FINANCIAL ANALYSIS

Father's Name: _____ Age: _____ Occupation: _____

Step-Father's Name: _____ Age: _____ Occupation: _____

Mother's Name: _____ Age: _____ Occupation: _____

Step-Mother's Name: _____ Age: _____ Occupation: _____

Parent's marital status: Mother: Married () Widowed () Divorced () Remarried ()

Father: Married () Widowed () Divorced () Remarried ()

Number of dependents (excluding mother and father): _____

Number of dependents attending college in current year: (2020/2021) _____

Total Household Gross Income Including Student: \$ _____

Total amount of other Scholarships/Grants: \$ _____

Any other unusual circumstances, please explain on separate sheet.

JUDGING WILL BE FOR THE FOLLOWING:

1. Motivation – General worthiness, desire
2. Need – Financial need, resourcefulness
3. Skills – Showing good aptitude toward chosen vocation
4. Grades – High school grades, and other vocational schools, test scores, etc...
5. Brochures – Completeness, neatness, and completely following directions

**ALL INFORMATION IS STRICTLY CONFIDENTIAL AND ONLY AVAILABLE
TO THE VOCATIONAL JUDGES OF THE VOCATIONAL PROGRAM.**