

Southeast Fountain Elementary School Instructional Aide

Southeast Fountain Elementary has an opening for an Instructional Aide for the remainder of the 2019-2020 school year. Applications for the position will be accepted through Friday, October 11th.

Elementary Instructional Aide

Job Description:

Duties may include but are not limited to:

- Providing instructional support in the general education classroom
- Providing instructional support in the special education setting
- Providing small group instruction within the general education, remediation (Title 1), and special education classroom
- Committing to the specific needs of individual learners, which may include those with special and/or remediation education plans
- Handling sensitive and confidential information with extreme caution and professionalism
- Appropriately following specialized education plans created for individual students
- Lunchroom supervision on a daily basis
- Classroom supervision

Job Qualifications:

- Willingness to meet the academic and emotional needs of all students with patience and respect
- Ability to successfully communicate with all students, teachers, and administration on a daily basis
- Willingness to be flexible, and possibly change daily responsibilities if other services are required
- Must follow all classroom management plans as well as school-wide discipline plan
- Must have obtained a high school diploma

Job Requirements:

- Individual should hold a paraprofessional license or demonstrate ability to obtain license
- Willingness to support the overall vision, mission, and goals of Southeast Fountain Elementary School
- Must follow all corporate and building policies which include requirements for professionalism, attendance, and punctuality

Application Process

Please contact Kelli Morgan, Principal with letter of interest, resume, and references.

Kelli Morgan, Principal: Kelli Morgan

Building Rep.: Kathy Davis/Alisa Stewart-Merryman

Date: October 3, 2019